

VILLAGE OF LINDENHURST ILLINOIS
2301 E. Sand Lake Road

REGULAR VILLAGE BOARD MEETING MINUTES
December 14, 2020
7:00 pm

CALL TO ORDER

Mayor Marturano called the Regular Village Board meeting to order at 7:01 pm.

ROLL CALL

Present were Mayor Dominic Marturano, Trustees Bill Anderson, Pat Dunham, Patty Chybowski, Dawn Suchy, Dawn Czarny, and Heath Rosten.

Also in attendance were Village Administrator Clay Johnson, Village Attorney Julie Tappendorf, Village Treasurer Carrie Eggleston, Police Chief Tom Jones, Utility Systems Manager Charles Hernandez, and Village Clerk Jody Stoughtenger.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE MINUTES

Minutes from the Regular Village Board Meeting of November 9, 2020 were presented for approval.

Trustee Suchy made a motion, seconded by Trustee Dunham, to approve the minutes from the Regular Village Board Meeting of November 9, 2020 as presented.

ROLL CALL

Ayes – 5 Trustees Anderson, Dunham, Suchy, Czarny, and Rosten

Nays – 0

Abstained – 1 Trustee Chybowski

Motion carried.

BILLS PRESENTED FOR PAYMENT

Trustee Dunham made a motion, seconded by Trustee Anderson, to approve the first set of bills for the month of December presented for payment in the amount of \$1,151,767.03 for invoices due on or before December 14, 2020.

ROLL CALL

Ayes – 6 Trustees Anderson, Dunham, Chybowski, Suchy, Czarny, and Rosten

Nays – 0

Motion carried.

TREASURER’S REPORT

Trustee Dunham read the Treasurer’s Report for November 2020. The total for all accounts on November 30, 2020 was \$9,201,757.45.

Trustee Dunham made a motion, seconded by Trustee Suchy, to approve the Treasurer’s Report for November 2020 as read.

ROLL CALL

Aye – 6 Trustees Anderson, Dunham, Chybowski, Suchy, Czarny, and Rosten
Nay – 0

Motion carried.

BOARD & STAFF REPORTS

Trustee Dunham shared that a private ceremony was held on Veteran’s Day with the Marine Corps Honor Guard providing military honors. A video of the event is posted on the Village website and the Village Facebook page.

Village Administrator Johnson announced the ‘Santa’ parade will take place December 18 & 19 from 4:00-8:00 pm. Santa and friends will be spreading Christmas cheer as they drive through the streets of Lindenhurst. Visit the Village website for parade routes and schedules.

Trustee Suchy thanked Utility Systems Manager Hernandez and the Public Works team for their collaborative effort in planning and executing on the idea of a holiday parade for our Village residents.

PUBLIC COMMENT

Santa Claus stopped by Village Hall to invite everyone to the ‘Santa’ parade December 18 & 19 from 4:00-8:00 pm.

NEW BUSINESS

A. Discussion: Update on Grand Avenue Tax Increment Financing (TIF) Feasibility Study, Determination of Approximate District Boundaries

Representatives from Teska Associates presented the outcome of the feasibility study conducted to determine if the Grand Avenue commercial corridor is eligible to be designated a tax increment finance (TIF) district. An evaluation of the results determined that the study area qualifies for designation as a conservation area under the eligibility standards outlined in the Illinois TIF Act.

Preliminary findings of the study area were discussed as well as the actual boundaries of the potential district. After discussion, it was consensus of the Board to move forward with preparing a strategic plan for redeveloping the Grand Avenue corridor.

B. Ordinance 20-12-2178: Adopting the Amended Lake County Watershed Development Ordinance

The Illinois State Water Survey has reported that heavier rainfalls are occurring in Lake County more frequently than in previous years. The rainfall report for the State and individual counties indicate that rainfall values are 20-45% higher than rainfall values in the current Lake County Watershed Development Ordinance (WDO).

As a result, the Lake County Stormwater Management Commission (SMC) updated the design standards for all new developments within certified communities. New watershed developments will require an increase in the detention volume after April 13, 2021. The Village of Lindenhurst is a certified community and therefore required to comply with the updated standards.

Trustee Dunham made a motion, seconded by Trustee Suchy, to approve Ordinance 20-12-2178 adopting the amended Lake County Watershed Development Ordinance.

ROLL CALL

Ayes – 6 Trustees Anderson, Dunham, Chybowski, Suchy, Czarny, and Rosten
Nays – 0

Motion carried.

C. Ordinance 20-12-2179: 2020 Property Tax Levy

On November 9, 2020, the Village Board approved a property tax levy determination of \$1,250,869, which includes a 0% inflationary increase. The Village Board recognizes the financial impact to residents and businesses caused by the COVID-19 pandemic and elected to hold the property tax levy.

Trustee Dunham made a motion, seconded by Trustee Czarny, to approve Ordinance 20-12-2179 establishing the 2020 Village of Lindenhurst property tax levy.

ROLL CALL

Ayes – 6 Trustees Anderson, Dunham, Chybowski, Suchy, Czarny, and Rosten
Nays – 0

Motion carried.

D. Approval: FY 20 Police Pension Required Reporting

The Village Board is required to adopt the annual report from the Police Pension Board that details the financial position of the Police Pension Funds. In summary, the fund has a market value of \$9,176,011 with total disbursements in the amount of \$262,276. The funded ratio of the Police Pension Fund is 76.38%.

Trustee Chybowski made a motion, seconded by Trustee Suchy, to accept the FY 2020 Police Pension Board required reporting and place the document on file with the Village Clerk.

ROLL CALL

Ayes – 6 Trustees Anderson, Dunham, Chybowski, Suchy, Czarny, and Rosten
Nays – 0

Motion carried.

E. Approval: 2021 Public Meeting Schedule

According to statute, the Village Board must publish the regular meeting dates of the Village Board and all other boards and commissions. The schedule follows the meeting schedule for the boards and commissions as prescribed by Ordinance. Special meetings can always be called in accordance with the Open Meetings Act.

Trustee Anderson made a motion, seconded by Trustee Dunham, to approve the calendar year 2021 public meeting dates.

ROLL CALL

Ayes – 6 Trustees Anderson, Dunham, Chybowski, Suchy, Czarny, and Rosten
Nays – 0

Motion carried.

F. Approval: Additional COVID-19 Pandemic Economic Relief Measures

The impact of COVID-19 and the restrictions which followed have made a detrimental impact to the national economy and local businesses. Staff has worked on potential relief measures to help the business community and residents. Proposed actions have been discussed and recommended by the Finance Committee. The CARES Act funding distributed via Lake County will help with taking immediate steps to provide economic relief for Village businesses and residents.

Trustee Suchy made a motion, seconded by Trustee Dunham, to approve the following actions as economic relief measures due to the COVID-19 pandemic:

1. Authorize staff to begin the process of early payoff of the 2008 Grand Avenue debt certificates,
2. Waive fees for businesses wishing to renew their license with the Village, and
3. Establish a 0% increase to water and sewer rates scheduled to begin on May 1, 2021, pending approval of the amended Ordinance.

ROLL CALL

Ayes – 6 Trustees Anderson, Dunham, Chybowski, Suchy, Czarny, and Rosten
Nays – 0

Motion carried.

G. Discussion: Amending Home Occupations to Permit Home Kitchen Operations

Residents have expressed an interest in using their home kitchens to prepare and sell food via the internet. Village code states that catering, or other food preparation businesses, are prohibited. Inquiries received have been limited to individuals selling cupcakes or preserves, not catering or restaurant-style businesses.

The State has allowed the use of home kitchens for sale to the general public, subject to health department regulations and local government permission, as permitted by the Home Kitchen Act. E-commerce has provided new avenues for bakers and cooks to reach new markets, selling their goods from home.

The Board considered a text amendment to the Village Code. After discussion, it was consensus of the Board to move forward with beginning the process of presenting the amendment to the Plan Commission for consideration at a future Plan Commission Meeting.

EXECUTIVE SESSION

None

ADJOURNMENT

Trustee Chybowski made a motion, seconded by Trustee Suchy, to adjourn the meeting.

ROLL CALL

Ayes – 6 Trustees Anderson, Dunham, Chybowski, Suchy, Czarny, and Rosten
Nays – 0

Motion carried.

The meeting was adjourned at 8:15 pm.

Date Approved _____

Dominic Marturano, Mayor

Jody Stoughtenger, Village Clerk