



**LINDENHURST SANITARY DISTRICT
Special Meeting Agenda
Monday, December 9, 2019
7:30 p.m.**

- I. Call to Order
- II. Approval of the Minutes from the Regular Board Meeting of October 3, 2019
- III. Bills Presented for Payment
- IV. New Business
 - A. Ordinance 19-870: Amending the Terms, Meeting Dates, and Duties of the Lindenhurst Sanitary District
 - B. Ordinance 19-880: Amending the FY 2020 Budget and Appropriation Ordinance
 - C. Resolution 19-890R: Naming Authorized Signatories
- V. Public Comment
- VI. Executive Session
- VII. Adjournment

Rules for Public Comment: The Village of Lindenhurst welcomes comments from the public during the designated sections of the Village Board meeting. We ask that you keep your comments respectful, civil, and constructive to matters of public policy. Those wishing to comment will be limited to three (3) minutes per person and the total time allotted for public comment will be thirty (30) minutes. The Chair will recognize speakers and may deny someone who has previously addressed the Board an additional opportunity to speak. (VOL Village Code §30.22)

**LINDENHURST SANITARY DISTRICT
REGULAR MEETING
October 3, 2019**

CALL TO ORDER

President and Clerk Norlin called the Regular Lindenhurst Sanitary District Meeting to order at 7:00pm.

ROLL CALL

Present were President and Clerk Carl Norlin, and Treasurer Art Neubauer. Also in attendance were Mayor Dominic Marturano, Village Administrator Clay Johnson, Attorney Howard Teegan and Recording Secretary Jody Stoughtenger.

APPROVAL OF THE MINUTES

Minutes from the Regular Sanitary District meeting of June 6, 2019 were presented for approval.

Treasurer Neubauer, made a motion, seconded by President and Clerk Norlin, to approve the minutes from the Regular Sanitary District meeting of June 6, 2019

ROLL CALL

President and Clerk Norlin	Aye
Treasurer Neubauer	Aye

Motion carried.

TREASURER'S REPORT

The Treasurer's Report for June 2019 and July 2019 were presented for approval.

President and Clerk Norlin made a motion, seconded by Treasurer Neubauer, to approve the Treasurer's Report for June 2019 and July 2019 as presented.

ROLL CALL

President and Clerk Norlin	Aye
Treasurer Neubauer	Aye

Motion carried.

BILLS PRESENTED FOR PAYMENT

Corporate Account

2nd Quarter Payroll

-Trustees Salary	\$ 300.00
-Medicare	\$ 22.95
-Taxes-Paylocity	\$ 36.86
Dam Snell & Taveirne, Ltd., Audit Services	\$ 7,525.00
Howard Teegen, May/June Legal Services	\$ 372.00
Howard Teegen, August Legal Services	\$ 372.00
IEPA Loan Payment, August	\$140,550.95
IEPA Loan Payment, November	\$354,846.69

President and Clerk Norlin made a motion, seconded by Treasurer Neubauer, to approve payment of invoices for July, August and September 2019 bills as presented.

ROLL CALL

President and Clerk Norlin Aye
Treasurer Neubauer Aye

Motion carried.

CORRESPONDENCE

- A. Illinois Environmental Protection Agency – Reminder of permit expiration date
- B. First American Bank – Security pledged to LSD as collateral on May 31, 2019
- C. First American Bank – Security pledged to LSD as collateral on July 31, 2019
- D. First American Bank – Security pledged to LSD as collateral on August 31, 2019
- E. DMR – Copy of Record for monitoring period 05/01/2019 to 05/31/2019
- F. DMR – Copy of Record for monitoring period 06/01/2019 to 06/30/2019
- G. DMR – Copy of Record for monitoring period 07/01/2019 to 07/31/2019
- H. DMR – Copy of Record for monitoring period 08/01/2019 to 08/31/2019
- I. AVID Risk Solutions, Inc. - Acord Certificate of Liability Insurance
- J. R.J. Galla Co., Inc. – Acord Certificate of Liability Insurance
- K. Brian Budil State Farm Insurance Agency, Inc. – Acord Certificate of Liability Insurance
- L. Federated Mutual Insurance Company – Acord Certificate of Liability Insurance
- M. Federated Mutual Insurance Company – Endorsement of Changes to Commercial General Liability coverage
- N. Federated Mutual Insurance Company – Endorsement of Changes to Commercial Auto coverage
- O. Sentry Select Insurance Company – Notice of Insurance Cancellation
- P. State Farm – Notice of Insurance Coverage
- Q. AT&T – Special Districts Publication

OLD BUSINESS

A. Issues Related to Contract 1-2011 WPCF Improvement Project

None

B. IEPA Loan Items

None

NEW BUSINESS

A. Review and Accept Fiscal Year 18/19 Audit Report

A representative from Dam, Snell & Taveirne provided an overview of the annual financial statements for the year ending June 30, 2019.

President and Clerk Norlin made a motion, seconded by Treasurer Neubauer, to accept the fiscal year 18/19 Audit Report.

ROLL CALL

President and Clerk Norlin	Aye
Treasurer Neubauer	Aye

Motion carried.

B. Approve and Authorize Publication of Annual Report

President and Clerk Norlin made a motion, seconded by Treasurer Neubauer, to approve and authorize publication of the Annual Report.

ROLL CALL

President and Clerk Norlin	Aye
Treasurer Neubauer	Aye

Motion carried.

C. Ordinance No. 19-850: Final Budget and Appropriation Ordinance

President and Clerk Norlin made a motion, seconded by Treasurer Neubauer, to approve Ordinance No. 19-850 Final Budget and Appropriation Ordinance, for 2019-2020.

ROLL CALL

President and Clerk Norlin	Aye
Treasurer Neubauer	Aye

Motion carried.

D. Ordinance No. 19-860: Tax Levy Ordinance

President and Clerk Norlin made a motion, seconded by Treasurer Neubauer, to approve Ordinance No. 19-860 Tax Levy Ordinance, for 2019-2020.

ROLL CALL

President and Clerk Norlin Aye
Treasurer Neubauer Aye

Motion carried.

E. Discussion: Consolidation of Lindenhurst Sanitary District

Village Administrator Johnson presented the draft ordinance authorizing the termination of the terms of office of the Board of Trustees of the Sanitary District. All powers of the Board of Trustees shall be assumed by the Village Board. The Ordinance shall be in effect immediately following Village Board approval.

PUBLIC PARTICIPATION

None

EXECUTIVE SESSION

None

ADJOURNMENT

Treasurer Neubauer made a motion, seconded by President and Clerk Norlin, to adjourn the meeting.

VOICE VOTE Ayes - 2, Nays - 0

Motion carried.

The meeting was adjourned at 7:35 pm.

Jody Stoughtenger, Recording Secretary

Attested this _____ day of _____, 2019

Carl Norlin, President and Clerk



MEMORANDUM

DATE: December 6, 2019

TO: President and Trustees of the Lindenhurst Sanitary District

FROM: Clay T. Johnson, Village Administrator

RE: **Special Meeting of December 6, 2019**

The December 6th meeting of the Lindenhurst Sanitary District will represent the first meeting of the new board after passing the consolidation ordinance. Some of the first orders of business should be handled by the new trustees mainly as a matter of housekeeping. The first of those actions is to establish the powers and duties of the trustees. Those are outlined in the first new business item on the agenda.

In summary, the ordinance states:

1. The Mayor and Trustees will also serve as President and Trustees of the Sanitary District. Those terms shall be concurrent.
2. There is no additional compensation for the trustees of the Sanitary District.
3. Regular meetings of the Sanitary District shall be on the first Mondays of March, June, September, and December following the Village Board meeting.
4. The Village Treasurer is authorized to make regular debt service payments pursuant to the schedule approved by the Village and the Illinois Environmental Protection Agency (IEPA). Those purchases will be confirmed at the next possible meeting.

The second new business item will amend the current budget of the sanitary district to begin effective December 1st and run through April 30th. The primary reason for this is to match up the fiscal years of the Village and the Sanitary District. This will make it easier for budget planning and audit purposes. Lauderbach and Amen have provided their blessing to this approach and indicated that the Sanitary District funds will be audited just like any other fund of the Village. Please note that the stub year budget is considerably less than the



approved budget as there are no debt service payments made within the proposed budgetary timeframe.

Lastly, staff is requesting that we assign new signatories for checks of the sanitary district. These signers are consistent with those of the Village.

ORDINANCE NO. 2019-870

**AN ORDINANCE AUTHORIZING AND ESTABLISHING
THE MEMBERSHIP, TERMS, DUTIES, AND OTHER POWERS
OF THE LINDENHURST SANITARY DISTRICT**

VILLAGE OF LINDENHURST

LAKE COUNTY, ILLINOIS

Published in Pamphlet Form by Authority of the

President and Board of Trustees

of the

Village of Lindenhurst, Lake County, Illinois

Date of Publication: December 9, 2019

ORDINANCE NO. 2019-870

**AN ORDINANCE AUTHORIZING AND ESTABLISHING
THE MEMBERSHIP, TERMS, DUTIES, AND OTHER POWERS
OF THE LINDENHURST SANITARY DISTRICT**

WHEREAS, the Village is authorized by various provisions of the Illinois Municipal Code, 65 ILCS 5/1-1 *et seq.*, to operate a sanitary sewerage system and a combined water and sewerage system; and,

WHEREAS, pursuant to Public Act 101-111 (codified as 70 ILCS 2805/33), the Village is authorized to terminate the terms of all of the members of the Board of Trustees of the Sanitary District; and,

WHEREAS, by ordinance authorized on December 9, 2019, the Mayor and Trustees of the Village of Lindenhurst assumed the duties and powers of the Lindenhurst Sanitary District; and,

WHEREAS, upon the termination of the terms of the Sanitary District's Board of Trustees, all of the powers of the Sanitary District are to be exercised by the Board of Trustees of the Village, including the Sanitary District's authority to levy and collect taxes; and,

WHEREAS, upon their appointment the Lindenhurst Sanitary District wishes to establish the terms, duties, and other powers of the District commensurate to other boards and commissions of the Village;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lindenhurst, Lake County, Illinois, as follows:

SECTION 1. Recitals. The recitals are incorporated into this Ordinance by reference.

SECTION 2: Appointment; Concurrent Membership. As of December 9, 2019, the Mayor and Trustees of the Village of Lindenhurst shall automatically serve as trustees of the Sanitary District. The Mayor shall serve as President of the Board of Trustees of the Sanitary District. The end of the term of office, resignation, removal, or replacement of any member from the Village Board shall be deemed to be, the end of the term of office, resignation, removal, or replacement from the Board of Trustees of the Sanitary District.

SECTION 3: Term of Office. The term of office for each trustee of the Sanitary District shall be concurrent with the trustee's term of office as the Mayor and/or Trustee of the Village Board.

SECTION 4: Procedure. Upon taking office, the trustees of the Sanitary District shall meet, organize, and elect other officers as they may deem necessary and adopt, change, or alter rules and regulations of the District consistent with statutes and village ordinances. The District shall keep written records of its proceedings which shall be open to public inspection.

SECTION 5: Meetings. (a) Regular meetings of the Sanitary District shall be held on the first Monday of March, June, September, and December at 7:30PM or immediately following the regular meeting of the Village Board, whichever is later. Notices shall be provided in accordance with the Open Meetings Act. (b) The meetings of the Sanitary District shall be at the Village Hall unless otherwise approved by the trustees. (c) Special meetings may be called by the president or three trustees upon at least 48 hours' notice to the president and all trustees. Notice of the special meetings shall be as required in the Open Meetings Act. (d) The proceedings of all meetings shall be in accordance with the most recent edition of Robert's Rules of Order.

SECTION 6. Quorum. A majority of the trustees of the Sanitary District shall constitute a quorum for the purposes of conducting the business of the District.

SECTION 7. Remuneration; Salary. The trustees of the Sanitary District shall receive no compensation for their participation on the Board of the District.

SECTION 8. Record of Ordinances. All ordinances passed by the board of trustees shall be consecutively numbered and recorded by the village clerk in a proper book or books with indexes. The original shall be filed in the office of the clerk and due proof of publication of all ordinances requiring publication shall be procured by the clerk, and the proof or affidavit of publication shall be attached to and filed with the ordinance. The clerk also shall note on his book of ordinances, at the foot of the record of each ordinance, a memorandum of the date of the passage, and if published or posted, of the date of the publication or posting of the ordinance.

SECTION 9. Duties and Powers. The trustees of the Lindenhurst Sanitary District shall exercise such powers and duties as authorized by state statutes.

SECTION 10. Expenditures. So long as sufficient funds are available, the Village Treasurer is hereby granted authority to make regular debt service payments on behalf of the Sanitary District which have been previously authorized by the District. The trustees shall confirm such expenditures at the next meeting following payment. All other payments of Sanitary District expenses shall be made only with the prior authorization of the Board.

SECTION 11. Conflict. All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

SECTION 12. Effective Date. This Ordinance shall be in full force and effect following its passage and approval as required by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Lindenhurst, Illinois, this 9th day of December, 2019.

ATTEST:

DOMINIC MARTURANO
PRESIDENT

Village Clerk

TRUSTEES

AYE

NAY

Bill Anderson
Patty Chybowski
Dawn Czarny
Patrick Dunham
Heath Rosten
Dawn Suchy

ORDINANCE NO. 19-880

**AN AMENDING ORDINANCE 19-850 FOR THE LINDENHURST SANITARY
DISTRICT BUDGET AND APPROPRIATIONS FOR FISCAL YEAR 2019-2020**

LINDENHURST SANITARY DISTRICT

LAKE COUNTY, ILLINOIS

Published in Pamphlet Form by Authority of the

President and Board of Trustees

of the

Lindenhurst Sanitary District, Lake County, Illinois

Date of Publication: December 9, 2019

ORDINANCE NO. 19-880

ORDINANCE NO. 19-880

AN AMENDING ORDINANCE 19-850 FOR THE LINDENHURST SANITARY DISTRICT BUDGET AND APPROPRIATIONS FOR FISCAL YEAR 2019-2020

AN AMENDMENT OF THE ANNUAL ORDINANCE BUDGETING AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE NEEDED OR AS ARE DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF THE LINDENHURST SANITARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR ENDING ON THE THIRTIETH DAY OF APRIL 2020.

WHEREAS, the Village Board has adopted Ordinance 19-12-2147 whereby the President and Board of Trustees of the Village of Lindenhurst now shall act as the Trustees of the Lindenhurst Sanitary District; and,

WHEREAS, the Trustees of the Lindenhurst Sanitary District now find it in the best interest of the public to align the fiscal years of the Village of Lindenhurst and Lindenhurst Sanitary District to improve transparency and operational efficiency; and,

WHEREAS, that amendments to the budget and appropriations of the Lindenhurst Sanitary District are necessary to align those fiscal years; and,

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lindenhurst, Lake County, Illinois, as follows:

Section 1. The foregoing recitals are incorporated as though fully set forth in this Section 1.

Section 2. That the following sums of money or as much thereof as may be authorized by law as may be needed or deemed necessary to defray all expenses and liabilities of the Lindenhurst Sanitary District, be and the same are hereby amended for the object and purposes of said Sanitary District hereinafter specified for the Fiscal Year Commencing on the first day of July, 2019 and ending on the thirtieth day of April, 2020.

FROM GENERAL CORPORATE TAXES AND REVENUE

	Original Budget	Amended Budget	Original Appropriation	Amended Appropriation
Audit Expenses	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
Salaries – Trustees	3,000.00	600.00	3,000.00	600.00
Consulting Fees – Legal, Engineering, and Admin.	20,000.00	10,000.00	20,000.00	10,000.00
Contingent Fund	5,000.00	2,000.00	5,000.00	2,000.00
Office Expense	1,000.00	1,000.00	1,000.00	1,000.00
Printing and Publication	500.00	500.00	500.00	500.00
Surety Bonds	3,000.00	-	3,000.00	-
Insurance	8,000.00	5,000.00	8,000.00	5,000.00
Additions to or Replacement and Improvement of Equipment, Plants, Appurtenances and Grounds	82,500.00	82,500.00	82,500.00	82,500.00
Operation of Sewer Plant	100,000.00	100,000.00	100,000.00	100,000.00
Repayment of IEPA Loan #3	710,000.00	-	710,000.00	-
Repayment of IEPA Loan #2	281,101.90	98,979.87	281,101.90	100,000.00
Total Budget and Appropriations	\$1,222,101.90	\$308,579.87	\$1,222,101.90	\$309,600.00

Section 5. Effective Date. This Ordinance shall be in full force and effect December 1, 2019.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Lindenhurst, Illinois this 9th day of December, 2019.

VILLAGE PRESIDENT

ATTEST:

Village Clerk

<u>TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>
Bill Anderson	_____	_____
Patty Chybowski	_____	_____
Dawn Czarny	_____	_____
Patrick Dunham	_____	_____
Heath Rosten	_____	_____
Dawn Suchy	_____	_____

RESOLUTION NO. 19-890R

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LAKE COUNTY, ILLINOIS**

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