

**VILLAGE OF LINDENHURST ILLINOIS
2301 E. Sand Lake Road**

**REGULAR VILLAGE BOARD MEETING MINUTES
April 22, 2019
7:00pm**

CALL TO ORDER

Mayor Marturano called the Regular Village Board meeting to order at 7:00pm.

ROLL CALL

Present were Mayor Dominic Marturano and Trustees Bill Anderson, Patty Chybowski, Dawn Czarny, Pat Dunham, and Dawn Suchy. Absent was Trustee Heath Rosten.

Trustee Dunham made a motion, seconded by Trustee Chybowski, to allow Trustee Rosten to join electronically upon calling into the meeting.

VOICE VOTE Ayes - 5, Nays – 0

Motion carried.

Also in attendance were Village Administrator Clay Johnson, Village Attorney Julie Tappendorf, Treasurer Art Neubauer, Operations Director Kevin Klahs, Police Chief Tom Jones, Utility Systems Manager Charles Hernandez, and Village Clerk Jody Stoughtenger.

PLEDGE OF ALLEGIANCE

Mayor Marturano recommended a change to the agenda so the public hearings precede their corresponding discussion item under new business.

Trustee Dunham made a motion, seconded by Trustee Czarny, to change the agenda for public hearings to precede their corresponding discussion item under new business.

VOICE VOTE Ayes - 5, Nays – 0

Motion carried.

APPROVAL OF THE MINUTES

Minutes from the Regular Board Meeting of April 8, 2019 were presented for approval.

Trustee Suchy made a motion, seconded by Trustee Chybowski, to approve the minutes from the Regular Board Meeting of April 8, 2019.

VOICE VOTE Ayes - 5, Nays – 0

Motion carried.

BILLS PRESENTED FOR PAYMENT

Trustee Dunham made a motion, seconded by Trustee Anderson, to approve the second set of April bills presented for payment in the amount of \$250,609.95 for invoices due on or before April 22, 2019.

ROLL CALL

Ayes – 5 Trustees Anderson, Chybowski, Czarny, Dunham, and Suchy
Nays – 0

Motion carried.

BOARD & STAFF REPORTS

Trusty Suchy reported the Park District secured a \$50,000 grant for a new playground in front of the Community Center. Timeline for completion is mid-May.

Trustee Dunham announced the Veteran’s Commission will host the annual Memorial Day Ceremony at the Lindenhurst Veterans Memorial on May 27th at 10:00am. The keynote speaker will be retired Major General James Mukoyama.

Mayor Marturano announced that Concerts in the Park begin June 5th with Bella Cain at Lehman Mansion. Concerts take place every Wednesday at 7:00pm June through August. The summer program is cosponsored by The Village of Lindenhurst, Village of Lake Villa, Lake Villa Township, the Park District, Library, and the Chamber of Commerce. Concert locations are at Lehman Mansion, Parkman Park, or Caboose Park. All concerts are free.

Fireworks will take place at Celebration of Summer at Lehman Park on June 8th and at Lakes High School on July 3rd.

Mayor Marturano announced the Lake County Honor Flight No.15 will be taking local veterans to Washington, D.C. Friday, April 26th. The Honor Flights are a great opportunity to thank your veterans by welcoming them back. The Honor Flight will be returning Sunday, April 28th in North Chicago at 3:00pm. This is an unforgettable experience for all veterans.

Village Administrator Johnson announced the Lake County Division of Transportation (DOT) will be hosting a community open house to obtain information from the public on bike path and wayfinding signage. The meeting is May 1 at the Lake County DOT building, 600 Winchester Road in Libertyville from 5-7:00pm..

PUBLIC COMMENT ON AGENDA ITEMS

None

NEW BUSINESS

Public Hearing: Amendment to the Annexation Agreement for Briargate Subdivision

Trustee Dunham made a motion, seconded by Trustee Czarny, to enter into public hearing regarding an amendment to the annexation agreement for Briargate Subdivision.

VOICE VOTE Ayes - 5, Nays – 0

Motion carried.

Mayor Marturano opened the Public Hearing at 7:10pm.
Village Attorney Tappendorf performed the swearing in of representatives for the developer, Northern Plains LLC.

A. Discussion: Ordinance 19-4-2132: Approving the First Amendment to the Annexation Agreement for the Briargate Subdivision (Part of Village Green Subdivision)

B. Discussion: Ordinance 19-4-2133: Approving Rezoning, Special Use Permit, Preliminary Plat of Subdivision, and Preliminary Site and Landscape Plans for the Age Restricted Briargate Development

Northern Plains LLC is requesting a change in the zoning for the residential portion of the property from R-4 to R-1 with a special use request for age-restricted senior housing. Preliminary plat of subdivision, preliminary site and landscape plans for the Briargate Development have all been reviewed by the Plan Commission. These changes were all unanimously recommended to the Village Board for their approval.

Gene Kripak of Northern Plains LLC, presented an overview of the development and the amended annexation agreement while responding to comments and questions from the Public and Board.

Revisions to the annexation agreement consist of new language recognizing the existing proposed senior development and other language that doesn't reflect the residential nature of building practices once considered in 2007. Payment requirements of tap-on and impact fees is still under discussion.

Trustee Dunham made a motion, seconded by Trustee Chybowski, to continue the Public Hearing to the next Village Board meeting on May 13, 2019.

VOICE VOTE Ayes - 5, Nays – 0

Motion carried.

Mayor Marturano continued the public hearing to May 13, 2019.

C. Proclamation: Centennial Celebration of the Order of DeMolay

In honor of the 100th anniversary of the founding of the Order of DeMolay, a proclamation is included recognizing their contributions to the youth across the world through athletic competition, service, and charitable projects.

Trustee Chybowski made a motion, seconded by Trustee Suchy to proclaim the month of April 2019 as DeMolay Month in the Village of Lindenhurst.

VOICE VOTE Ayes - 5, Nays – 0

Motion carried.

D. Ordinance 19-4-2126: Amending the Number of Liquor Licenses by Increasing the Number of Class A Licenses by One (1) for Anna’s Fire

The Village received an application from Anna’s Fire to upgrade their current liquor license to allow for the sale of liquor. This request would be a change from a Class E to a Class A license.

Trustee Chybowski made a motion, seconded by Trustee Suchy to approve Ordinance 19-4-2126: Amending the Number of Class A Liquor Licenses by Increasing the available number of licenses by one (1) for Anna’s Fire restaurant.

ROLL CALL

Ayes – 5 Trustees Anderson, Chybowski, Czarny, Dunham, and Suchy
Nays – 0

Motion carried.

E. Ordinance 19-4-2127: Amending Section 51.074 Regarding Water Systems – Ownership of Buffalo Boxes and Curb Stops

As a result of Village Board discussion and consensus on April 8th, staff has prepared an ordinance which returns the ownership of Buffalo boxes (B-Boxes) and curb stops to the Village, reducing homeowner liability. The ordinance also includes the new source of water and the new storage and distribution assets.

Trustee Dunham made a motion, seconded by Trustee Chybowski to approve Ordinance 19-4-2127: Amending Section 51.074 regarding water systems for the ownership of Buffalo boxes and curb stops.

ROLL CALL

Ayes – 5 Trustees Anderson, Chybowski, Czarny, Dunham, and Suchy
Nays – 0

Motion carried.

Public Hearing: Fiscal Year 2019-2020 Budget

Trustee Dunham made a motion, seconded by Trustee Anderson, to enter into public hearing on the fiscal year 2019-2020 budget.

VOICE VOTE Ayes - 5, Nays – 0

Motion carried.

Mayor Marturano opened the Public Hearing at 8:03pm.

Village Attorney Tappendorf performed the swearing in of a member of the Public.

Village Administrator Johnson reviewed the draft budget in detail.

Trustee Rosten joined the meeting electronically at 8:23pm.

Trustee Czarny made a motion, seconded by Trustee Dunham, to close the public hearing on the fiscal year 2019-2020 budget.

VOICE VOTE Ayes - 6, Nays – 0

Motion carried.

Mayor Marturano closed the Public Hearing at 8:29pm

F. Ordinance 19-4-2128: Establishing Fees, Rates, and Charges – Garbage Rates – 2% Increase

The Finance Committee recommends a 2% rate increase to customers for billing period May 1, 2019 through April 30, 2020 which matches the rate increase charged by Groot to the Village for services provided. By contract, Groot is allowed to charge a rate equal to the Consumer Price Index for the area at a minimum of 2%, up to 4%. Effective May 1st, the new monthly rates for refuse and recycling services will be \$24.46 for 95-gallon customers, \$23.01 for 65 gallon customers, and \$21.56 for 35 gallon/senior citizen customers. A 2% increase is lower than the established ordinance of 3%.

Trustee Dunham made a motion, seconded by Trustee Suchy to approve Ordinance 19-4-2128 – Establishing a 2% increase on refuse and recycling charges for residential customers within the Village of Lindenhurst effective May 1, 2019.

ROLL CALL

Ayes – 6 Trustees Anderson, Chybowski, Czarny, Dunham, Rosten, and Suchy

Nays – 0

Motion carried.

G. Ordinance 19-4-2129: Establishing Fees, Rates, and Charges – Water Rates – 0% Increase, Implementing Capital Fee

The Finance Committee recommends the implementation of a Capital Fee of \$2.25 per month to be used for improvements to the utility system, CLCJAWA transmission improvements, and/or debt service costs. The rate shall begin May 1, 2019 and increase by \$2.25 on each subsequent May 1 through 2021. There is no increase to the water rate.

The Finance Committee took guidance from results of the Water/Sewer Rate Study completed in Spring of 2018.

Trustee Dunham made a motion, seconded by Trustee Czarny to approve Ordinance 19-4-2129 – Establishing a 0% increase on water and sewer consumption charges for all customers within the Village of Lindenhurst effective May 1, 2019 through April 30, 2020. The motion includes the establishment of a capital fee effective May 1, 2019 at a rate of \$2.25 per month and shall increase to \$4.50 per month on May 1, 2020 and \$6.75 per month May 1, 2021.

ROLL CALL

Ayes – 6 Trustees Anderson, Chybowski, Czarny, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

H. Ordinance 19-4-2130: Adopting the FY 2019-2020 Budget

As outlined by state statute, the Village has scheduled a public hearing regarding the approval of the FY 2019-2020 Budget. The Village has also had the budget available for public inspection for the requisite ten day period. The details regarding the budget were discussed in a public budget meeting workshop on April 8, 2018 and many of the components of that discussion are restated in the budget document and supporting materials.

Trustee Dunham made a motion, seconded by Trustee Chybowski to approve Ordinance 19-4-2130 – approving the budget for Fiscal Year 2019-2020.

ROLL CALL

Ayes – 6 Trustees Anderson, Chybowski, Czarny, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

I. Ordinance 19-4-2131R: Creation of the Vehicle Replacement Fund

Village auditors recommend the consolidation of the Squad Car Replacement Fund and the Public Works Equipment Replacement Fund into one fund, the Vehicle Replacement Fund. Combining the two funds reduces the number of overall funds and preserves the Village's ability to stay on schedule with vehicle and equipment replacement at a lower expense level to the operating budgets than in the previous years.

Trustee Czarny made a motion, seconded by Trustee Anderson to approve Resolution 19-4-2131R consolidating the Squad Car Replacement and Public Works Replacement Fund into the Vehicle Replacement Fund.

ROLL CALL

Ayes – 6 Trustees Anderson, Chybowski, Czarny, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

J. Approval: 2019 Capital Improvement Plan

Last year the Village Board adopted the Capital Improvement Plan (CIP) at the same time as the annual budget. This practice helps to provide context and clarity to items listed within the Community Capital, Water/Sewer Capital, Vehicle Replacement, and Motor Fuel Tax Funds. It also shows the long-term health of each capital fund. For FY 2020, total capital spending is budgeted at \$2,593,548.

Trustee Suchy made a motion, seconded by Trustee Chybowski to approve the 2019 Capital Improvement Plan for the Village of Lindenhurst.

ROLL CALL

Ayes – 6 Trustees Anderson, Chybowski, Czarny, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

K. Approval: Longmeadow Drive and Teal Road Stormwater Improvement Projects

The Village Board and Staff have worked in partnership with Christopher B. Burke engineering to identify stormwater problem areas and develop a strategy to alleviate the issues. Longmeadow Drive and Teal Road are projects for immediate consideration.

The Village received eight bids; the lowest bid was \$77,540 from Lifco Construction. This cost is below the estimate of \$80,000.

Bids were also received for stormwater improvements along Teal Road. This work includes the installation of an eight-inch (8") storm sewer to collect sump pump discharge. The lowest bid received was \$7,550 from Poli Construction. The cost for this work will come from the stormwater management expense line within the Community Capital budget.

Trustee Suchy made a motion, seconded by Trustee Czarny to approve a bid from Lifco Construction in an amount not to exceed \$77,540 for stormwater improvements on Longmeadow Drive and a quote from Poli Construction not to exceed \$7,550 for stormwater improvements on Teal Road and authorize the Village Administrator to execute a service contract with each general contractor.

ROLL CALL

Ayes – 6 Trustees Anderson, Chybowski, Czarny, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

L. Approval: Task Order 19-02 – Design Engineering for Wastewater Treatment Facility Headworks – Strand Engineering - \$10,400

This project is in response to the severe deterioration of one of the main incoming sanitary sewer pipes at the head of the Wastewater Treatment Facility. The design and construction of this project will create a new route for the sanitary sewer, replacing the dilapidated infrastructure and reducing the number of manholes coming into the plant, thereby reducing future maintenance costs. The task order authorizes Strand to proceed with the design and bidding process. This project is budgeted in the Water/Sewer Capital Fund.

Trustee Anderson made a motion, seconded by Trustee Dunham to authorize the Village Administrator to execute Task Order 19-02 with Strand Engineering for the design and bidding services for the repairs to the Wastewater Treatment Facility Headworks.

ROLL CALL

Ayes – 6 Trustees Anderson, Chybowski, Czarny, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

M. Approval: Purchase a Spaulding Asphalt Hot Box - \$29,995

Public Works is recommending the purchase of an asphalt hot box which will allow storage of asphalt hot mix on site for a longer period. The use of hot mix versus cold patch mix results in a more permanent pothole repair, and, with asphalt hot mix, potholes can be repaired during cold winter months.

Trustee Suchy made a motion, seconded by Trustee Chybowski to approve the purchase of a 3-Ton Spaulding Asphalt Hot Box at a price not to exceed \$29,995 to be paid from the Community Capital Fund.

ROLL CALL

Ayes – 6 Trustees Anderson, Chybowski, Czarny, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

N. Discussion: Temporary “Open During Construction” Signage

Construction work along Grand Avenue has the potential to impact local businesses due to the difficulty traveling through the area and lack of visibility along the roadway. Village Administrator Johnson lead the discussion on options of permitting temporary signage. After discussion it was the consensus of the Board that the Village recognizes the challenges for businesses along the route during construction and agreed for Staff to proceed with investigating options for temporary signage.

PUBLIC COMMENT ON GENERAL ITEMS

Resident Carl Norlin praised the Village Board for the successful planning and preparation of the 2019-2020 budget, stating that the people of Lindenhurst definitely made the best choice in electing the right officials for Village Board.

EXECUTIVE SESSIONS

None

ADJOURNMENT

Trustee Chybowski made a motion, seconded by Trustee Suchy, to adjourn the meeting.

VOICE VOTE Ayes - 5, Nays - 0

Motion carried.

The meeting was adjourned at 8:54pm.

Date Approved _____

Dominic Marturano, Mayor

Jody Stoughtenger, Village Clerk