

VILLAGE OF LINDENHURST ILLINOIS
2301 E. Sand Lake Road

REGULAR VILLAGE BOARD MEETING MINUTES
March 25, 2019
7:00pm

CALL TO ORDER

Mayor Marturano called the Regular Village Board meeting to order at 7:01pm.

ROLL CALL

Present were Mayor Dominic Marturano and Trustees Bill Anderson, Patty Chybowski, Pat Dunham, Heath Rosten, and Dawn Suchy. Absent was Trustee Dawn Czarny.

Also in attendance were Village Administrator Clay Johnson, Village Attorney Julie Tappendorf, Treasurer Art Neubauer, Police Chief Tom Jones, Utility Systems Manager Charles Hernandez, and Village Clerk Jody Stoughtenger.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE MINUTES

Minutes from the Regular Board Meeting of March 11, 2019 were presented for approval.

Trustee Suchy made a motion, seconded by Trustee Chybowski, to approve the minutes from the Regular Board Meeting of March 11, 2019.

VOICE VOTE Ayes - 5, Nays – 0

Motion carried.

BILLS PRESENTED FOR PAYMENT

Trustee Dunham made a motion, seconded by Trustee Anderson, to approve the second set of March bills presented for payment in the amount of \$386,837.92 for invoices due on or before March 25, 2019.

ROLL CALL

Ayes – 5 Trustees Anderson, Chybowski, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

BOARD & STAFF REPORTS

Trustee Dunham announced the Veteran's Commission will be hosting the annual Memorial Day Ceremony at the Lindenhurst Veterans Memorial. Details of the event will be posted on the Village website as it becomes available.

Chief Jones recognized Officer Sandy Rapey for 20 years of service with the Lindenhurst Police Department.

PUBLIC COMMENT ON AGENDA ITEMS

None

NEW BUSINESS

A. Proclamation: Arbor Day 2019 Policies

Annually, the Village applies to the National Arbor Day Foundation and Illinois Department of Natural Resources for designation as Tree City USA. The Village has received the recognition for 22 consecutive years. As part of the application process, the Village is required to adopt an Arbor Day Proclamation.

Trustee Chybowski made a motion, seconded by Trustee Dunham to proclaim April 26, 2019 as Arbor Day in the Village of Lindenhurst.

VOICE VOTE Ayes - 5, Nays – 0

Motion carried.

B. Resolution 19-3-2124R: Amendment to the Employee Handbook – Pay Plan and Performance Evaluation

A review of the salary classification system and pay plan for Village employees was recently conducted. Comparable communities and market conditions revealed that the village has dropped in market competitiveness. As a result, the Human Resources Committee is recommending an amendment to the minimum and maximum salary ranges for certain positions.

Trustee Chybowski made a motion, seconded by Trustee Anderson to approve Resolution No. 19-3-2124R: Amending the Employee Handbook for adjustments to the Village of Lindenhurst Salary Classification System and Pay Plan.

ROLL CALL

Ayes – 5 Trustees Anderson, Chybowski, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

C. Approval: 2019 Landscaping and Mowing Bid – Acres Group \$40,999

On April 30th, the Village contract with Acres Group for annual landscaping and mowing services will end. Results of the bidding process led to a recommendation by Staff that the Village enter into a contract with Acres Group for combined landscaping and mowing services in 2019. The decision was based on a cost reduction and a positive working relationship.

Trustee Dunham made a motion, seconded by Trustee Suchy to authorize the Village Administrator to enter into a service agreement with Acres Group for landscaping and mowing services in 2019 in an amount not to exceed \$40,999.

ROLL CALL

Ayes – 5 Trustees Anderson, Chybowski, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

D. Village of Lindenhurst Qualification Based Selection (QBS) Process

Non-home rule municipalities seeking to hire an architect, engineer, or land surveyor are required under the Local Government Professional Services Act to utilize a qualification-based selection (QBS) process for the procurement of such services. The process requires a publicly noticed process, interview of potential candidates, scoring, and selection.

The QBS process will clearly articulate how professional services that exceed \$40,000 will be procured. Additionally, the process will define expectations of the potential firms throughout the process.

Trustee Suchy made a motion, seconded by Trustee Dunham to approve the Village of Lindenhurst Qualification Based Selection (QBS) Process as presented.

ROLL CALL

Ayes – 5 Trustees Anderson, Chybowski, Dunham, Rosten, and Suchy
Nays – 0

Motion carried.

PUBLIC COMMENT ON GENERAL ITEMS

Resident announced that he will be attending every Village Board meeting to be sure his voice is heard.

EXECUTIVE SESSIONS

None

ADJOURNMENT

Trustee Chybowski made a motion, seconded by Trustee Suchy, to adjourn the meeting.

VOICE VOTE Ayes - 5, Nays - 0

Motion carried.

The meeting was adjourned at 7:28pm.

Date Approved _____

Dominic Marturano, Mayor

Jody Stoughtenger, Village Clerk